



JOB DESCRIPTION

Position:	Lodge & Restaurant Supervisor
Reports to:	Deputy General Manager
Salary:	Dependent upon experience
Location:	Dumfries House, Cumnock

The King's Foundation

The King's Foundation is a charity founded by King Charles III and was first formed in 1990. Inspired by the vision and values of His Majesty, the Foundation focuses on creating better communities where people, places and the planet can coexist in harmony.

The charity offers education courses for over 15,000 students annually, health and wellbeing programmes for nearly 2,000 people every year, and spearheads placemaking and regeneration projects in the UK and overseas to revitalise communities and historic buildings.

The King's Foundation is headquartered at its flagship regeneration project, Dumfries House in Ayrshire, Scotland, and acts as custodian of other historic Royal sites including the Castle of Mey in Caithness, Scotland, and Highgrove Gardens in Gloucestershire, which are open to visitors. The Foundation also carries out its work at educational and cultural hubs in London, based at The King's Foundation School for Traditional Arts in Shoreditch, Trinity Buoy Wharf on the River Thames and the Garrison Chapel in Chelsea.

The work of The King's Foundation is underpinned by our Founder His Majesty The King's philosophy of harmony: that by understanding the balance, the order and the relationships between ourselves and the natural world we can create a more sustainable future. We have a diverse and inclusive workplace, creating a welcoming, safe space for everyone. This means that every member of our team can bring their whole self to work. We encourage qualified applicants from a wide range of backgrounds to apply to and join The King's Foundation and bring their valuable skills and experiences.

The Foundation is committed to the equal treatment of all current and prospective employees, including the provision of workplace adjustments. We do not tolerate discrimination based on protected characteristics (age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership) or other difference such as socio-economic background or social origin.

The Role:

The Lodge and restaurant supervisor, will work alongside a small team in the Woodlands restaurant and Dumfries House Lodge. You will oversee the overarching aspects of the restaurant which include, making sure the restaurants are presented to a high standard, ensuring



a smooth operation of service, maintaining a relationship with all customers and working well with front of house and back of house staff.

You will be trained in all operational areas of Dumfries House Lodge including, restaurant service, reception and housekeeping. You may be required to work in these departments from time to time.

Key Tasks

Specific Duties will include:

- Monitoring stock levels.
- Provide an efficient and friendly service to customers in all areas of the catering operations.
- Cashing up at end of service.
- Serving and clearing tables.
- Supporting the restaurant manager and Lodge manager with key duties.
- Resolving customer complaints in a professional manner.
- Setting tables and ensure the front of house areas are clean and tidy.
- Managing staff absences.
- Staff training.
- Taking guests reservations.
- Helping with reception duties.
- Overseeing and supervising control of Dumfries House Lodge and restaurant, ensuring the smooth running of all operations.

Person Specification

The essential skills, knowledge and experience required are:

- Current UK Driving Licence.
- Minimum 2-years experience in front of house hospitality.
- Basic IT skills.

Other:

- The post will be based at The Dumfries House Lodge, Dumfries House Estate, Cumnock, KA18 2NJ with the requirement to travel on occasion.
- Your working hours will be 30 hours per week.
- You must have the legal right to work in the UK.

Applications: Please submit a cover letter and CV (please note one A4 page maximum each for CV and letter. Word docs and PDFs only, no external links e.g. Google Drive) to Gordon Watson, email address: - hr.recruitment@kings-foundation.org and request an application form.

Closing date for applications: Wednesday the 5th of August 2026 at 5pm.

CLOSED