



JOB DESCRIPTION

Position:	Studio Technician
Reports to:	Senior Technician
Salary:	£13,009 per annum
Contract:	Part-Time, 2-year Fixed-Term
Location:	Trinity Buoy Wharf, London

The King's Foundation

The King's Foundation is a charity founded by King Charles III and was first formed in 1990. Inspired by the vision and values of His Majesty, the Foundation focuses on creating better communities where people, places and the planet can coexist in harmony.

The charity offers education courses for over 15,000 students annually, health and wellbeing programmes for nearly 2,000 people every year, and spearheads placemaking and regeneration projects in the UK and overseas to revitalise communities and historic buildings.

The King's Foundation is headquartered at its flagship regeneration project, Dumfries House in Ayrshire, Scotland, and acts as custodian of other historic Royal sites including the Castle of Mey in Caithness, Scotland, and Highgrove Gardens in Gloucestershire, which are open to visitors. The Foundation also carries out its work at educational and cultural hubs in London, based at The King's Foundation School for Traditional Arts in Shoreditch, Trinity Buoy Wharf on the River Thames and the Garrison Chapel in Chelsea.

The work of The King's Foundation is underpinned by our Founder His Majesty The King's philosophy of harmony: that by understanding the balance, the order and the relationships between ourselves and the natural world we can create a more sustainable future. We have a diverse and inclusive workplace, creating a welcoming, safe space for everyone. This means that every member of our team can bring their whole self to work. We encourage qualified applicants from a wide range of backgrounds to apply to and join The King's Foundation and bring their valuable skills and experiences.

The Foundation is committed to the equal treatment of all current and prospective employees, including the provision of workplace adjustments. We do not tolerate discrimination based on protected characteristics (age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership) or other difference such as socio-economic background or social origin.

The Role:

Deliver high-quality technical support and workshop setup for tutors and students at Trinity Buoy Wharf. Assist the Senior Technician and Programme Manager with ordering materials, health and safety administration, and technical operation of education delivery across the site.



We are seeking a technician with a good understanding of technical support across basic photography, printmaking, painting, textiles, ceramics, and sculpture workshops.

Key Tasks

Specific Duties will include:

- Undertake Health and Safety checks under the Senior Technician's guidance at set intervals to ensure student and staff safety at all times.
- Work collaboratively with other part-time technicians to develop and maintain an effective, practical approach.
- Provide technical advice and guidance to students in their artistic practice and learning as appropriate.
- Maintain a high level of awareness of students' work and needs and, as a key member of staff, work with colleagues and self-employed tutors to ensure that the course provides the greatest support and benefit to students that can be achieved.
- Support the Senior Technician in fostering a positive studio culture among students as part of their artistic training, ensuring the studio is kept in good order.
- Ensure studios have sufficient materials and equipment for student use. Set up studios for classes as required. Leave studios clean with all materials stored when not in use.
- Order materials and equipment from approved suppliers within agreed budgets. Log purchases following agreed procedures.
- Ensure materials and equipment are stored in an organised manner. Maintain effective security controls, including locking drawers, cupboards, and doors as needed.
- Provide relevant help and advice to self-employed tutors and artist models, planning for their needs in a timely manner.
- Ensure that all activity is conducted in accordance with the site's health & safety policy and generally accepted best practice.
- Undertake carpentry and other DIY work as required, including construction of shelves, plinths, and partitions.
- Identify maintenance or repair needs and resolve as needed.
- Assist with the setting up of exhibitions and other displays.

Person Specification

The essential skills, knowledge and experience required are:

- Understand operational needs of a busy teaching studio and related health and safety requirements.
- Experience of a wide range of fine art practices and materials
- Carpentry and DIY skills
- Be proficient with standard PC or Mac software such as Excel, Word, Outlook, and audio-visual systems.
- Communicate effectively with self-employed tutors and students (aged 18-20).
- Enthusiasm, willingness, and flexibility to engage in a range of tasks



- Ability to maintain a professional and approachable attitude, even under heavy workloads, and to work effectively as part of a team.

Desirable Knowledge and Skills

- Demonstrated pro-activity in resolving issues
- Maintaining your personal artistic practice
- Experience with one or all of the following disciplines: analogue photography processes and darkroom printing, textiles and sewing machines, ceramics.

This role involves significant manual handling.

Other:

- The post will be based at Trinity Buoy Wharf, London, E14 0FG with the requirement to travel on occasion.
- Your working hours will be 24 hours per week, Wednesday to Friday 8.30am to 5.30pm.
- Contract: 2-year Fixed-Term
- You must have the legal right to work in the UK.
- This post is considered to be a regulated activity therefore any offer will be subject to a satisfactory disclosure check with the Disclosure Scotland.

Applications: Please submit a cover letter and CV (please note one A4 page maximum each for CV and letter) to Gordon Watson, email address: - hr.recruitment@kings-foundation.org and request an application form.

Closing date for applications: Tuesday 30th of June 2026 at 5pm.