



JOB DESCRIPTION

Position:	Weekend Catering Assistant
Reports to:	Café & Visitor Centre Manager
Salary:	National Living Wage
Location:	Coach House Café, Dumfries House Estate, Cumnock

The King's Foundation

The King's Foundation is a charity founded by King Charles III and was first formed in 1990. Inspired by the vision and values of His Majesty, the Foundation focuses on creating better communities where people, places and the planet can coexist in harmony.

The charity offers education courses for over 15,000 students annually, health and wellbeing programmes for nearly 2,000 people every year, and spearheads placemaking and regeneration projects in the UK and overseas to revitalise communities and historic buildings.

The King's Foundation is headquartered at its flagship regeneration project, Dumfries House in Ayrshire, Scotland, and acts as custodian of other historic Royal sites including the Castle of Mey in Caithness, Scotland, and Highgrove Gardens in Gloucestershire, which are open to visitors. The Foundation also carries out its work at educational and cultural hubs in London, based at The King's Foundation School for Traditional Arts in Shoreditch, Trinity Buoy Wharf on the River Thames and the Garrison Chapel in Chelsea.

The work of The King's Foundation is underpinned by our Founder His Majesty The King's philosophy of harmony: that by understanding the balance, the order and the relationships between ourselves and the natural world we can create a more sustainable future. We have a diverse and inclusive workplace, creating a welcoming, safe space for everyone. This means that every member of our team can bring their whole self to work. We encourage qualified applicants from a wide range of backgrounds to apply to and join The King's Foundation and bring their valuable skills and experiences.

The Foundation is committed to the equal treatment of all current and prospective employees, including the provision of workplace adjustments. We do not tolerate discrimination based on protected characteristics (age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership) or other difference such as socio-economic background or social origin.

The Role:

We are looking for a flexible, hardworking & organised individual to join our team in the Coach House Café.

Key Tasks

Specific Duties will include:

- Preparation of fresh food for the day ahead
- Fulfilling food orders ensuring food hygiene practises are followed.
- Ensuring food allergy procedures are followed at all times
- Counter service and engaging with the public
- Assessing daily tasks to ensure they are completed in a timely manner

Person Specification

The ideal candidate will have experience in food preparation with a friendly manner who will fit in with our existing team. They should be able to work at a fast pace in a busy environment as part of a team as well as on their own if required.

The essential skills, knowledge and experience required are:

- Basic food preparation skills and food Hygiene certificate is essential.
- Barista trained would be preferred.
- Own transport to the Estate is essential due to the location.
- Customer service experience in a customer facing role would be advantageous.

Other:

- The post will be based at The Coach House Café, Dumfries House Estate, Cumnock, KA18 2NJ.
- Saturday and Sunday 7am to 4pm.
- Additional hours available during the summer season.
- You must have the legal right to work in the UK.

Applications: Please submit a cover letter and CV (please note one A4 page maximum each for CV and letter) to Gordon Watson, email address: - hr.recruitment@kings-foundation.org and request an application form.

Closing date for applications: Tuesday 30th September 2025 at 5pm.